

STATE OF HAWAII
DEPARTMENT OF EDUCATION


P.O. BOX 2360
HONOLULU, HAWAII 96804

OFFICE OF STRATEGY, INNOVATION AND PERFORMANCE

May 8, 2020

ATTENTION REQUIRED
May 29, 2020

TO: Deputy Superintendent
Complex Area Superintendents
State Public Charter School Commission
Principals (All)
Public Charter School Directors (All)

FROM: Rodney Luke 
Assistant Superintendent

SUBJECT: **Accepting Applications for the 2020-2021 Smarter Balanced Interim Assessments Workshops**

The Office of Strategy, Innovation and Performance, in partnership with the Cambium Assessment (CA), is offering a two-part series of virtual trainings for classroom teachers of English language arts/literacy (ELA/L) and/or mathematics within the Hawai'i Department of Education (HIDOE). Participants will learn about the Smarter Balanced Interim Assessments, the newly launched Tools for Teachers (which incorporates the Digital Library), and the AIRWays Reporting system.

Interim assessments, such as the Smarter Balanced Interim Assessment Blocks, allow educators to check student progress throughout the year and provide information that can be used to support student learning. Tools for Teachers is a collection of instructional resources created and reviewed by educators that are linked to student performance on the Smarter Balanced Interim Assessment Blocks and can be incorporated into classroom instruction. Participants will gain a deeper understanding of how the Smarter Balanced Interim Assessments, Smarter Balanced Tools for Teachers, and AIRWays Reporting system can be used as tools to address the needs of students.

COMMITMENT

Each training series will comprise of two days of training. Participants should select whether they want to attend Option 1 or Option 2. Scheduled dates and times for Option 1 and Option 2 are listed in the table provided. Please note that these workshops are being delivered online for the school year 2020-2021. Workshop participants will be expected to join live sessions as well as complete independent work via Google Classroom. The HIDOE Assessment Section requires that participants be available online between the hours of 8:30 am and 4:00 pm on the dates listed below. Participants will be compensated with a stipend of \$178.42 per day.

Workshop	Content Area	Grades	Dates/Times	Location
Option 1	Session 1: Interim Assessment Basics	3-8 & HS	July 27, 2020 8:30 a.m. – 4:00 p.m.	Online
	Session 2: Interim Assessment Reporting and Next Steps		October 5, 2020 8:30 a.m. – 4:00 p.m.	
Option 2	Session 1: Interim Assessment Basics	3-8 & HS	July 28, 2020 8:30 a.m. – 4:00 p.m.	Online
	Session 2: Interim Assessment Reporting and Next Steps		October 10, 2020 8:30 a.m. – 4:00 p.m.	

PARTICIPANT TECHNOLOGY REQUIREMENTS

All participants will need a computer or mobile device that can be utilized for 8 hours a day, without disruption. Each device will need to be plugged into a power source or battery pack to work throughout the day. Recommended devices include a laptop, Chromebook, MacBook, home computer, or an iPad with an attachable keyboard.

Participants will need to confirm, prior to the virtual meeting, that they have an appropriate device and an up-to-date web browser such as Chrome, Firefox, or Safari and a Google email address. Participants will be required to have a working microphone available for use with their device, and it is strongly encouraged that participants have built-in cameras on their devices.

It is suggested that workshop participants ensure their internet connection meets the minimum requirement of 1 Mbps or better for computers, and 3G or better for mobile devices (Chromebook, iPad) prior to the workshop.

REGISTRATION

If you would like to be considered for the Smarter Balanced Interim Assessment Workshops, please complete the online application no later than **Friday, May 29, 2020**. A link to the online application site can be accessed through the alohahsap.org website or by the following link: <http://bit.ly/SBACInterim>.

All registrants will receive an automated confirmation email that verifies that the online registration has been successfully completed. This automated message does NOT indicate confirmation of participation. All approved registrants will receive a second confirmatory email regarding acceptance for the specific workshop(s) with further details about the schedule and any last minute logistics. If an automated confirmation of registration email is not received within 24 hours of submission of the online registration form, contact Sarah Ferguson at Cambium Assessment, Inc. at (808) 943-3913 or by email at sarah.ferguson@cambiumassessment.com.

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For additional information please contact Kelsie Pualoa, Test Development Specialist, at kelsie.pualoa@k12.hi.us or Dianne Morada, Test Development Specialist, Assessment Section, at dianne.morada@k12.hi.us at (808) 307-3636.

RL:kp

c: Assessment and Accountability Branch