ATTACHMENT A: Use of TIDE to monitor individual student and subgroup participation

1. Log in to TIDE on alohahsap.org
2. Choose Monitoring Test Progress
3. Select Plan and Manage Testing
4. Select Test and filters in Choose What section
5. Select subgroup using Filter By:
6. Select School in Choose Who section
7. Select Filters for Subgroups

8. Select Students who have not started an opportunity for students who have missed all test sessions.
ATTACHMENT A: Use of TIDE to monitor school summary percent participation

1. Log in to TIDE on alohahsap.org
2. Choose Monitoring Test Progress
3. Select Status of Students Tested
4. Select School Activity and Progress
5. Select Complex Area, Complex, and School
6. Select Test and Administration (year)
7. Click Export Report

8. Please note: This report is NOT to be used for Strive HI as it does not account for Full School Year students.
9. Percent completed can be obtained from the Excel Report (sample excerpt below)

<table>
<thead>
<tr>
<th>J</th>
<th>K</th>
<th>L</th>
<th>M</th>
<th>N</th>
<th>O</th>
<th>P</th>
</tr>
</thead>
<tbody>
<tr>
<td>School Name</td>
<td>School Id</td>
<td>Total Student Started</td>
<td>Total Student Completed</td>
<td>Percent Started</td>
<td>Percent Completed</td>
<td></td>
</tr>
<tr>
<td>8 Kula a'o Hawai'i</td>
<td>995</td>
<td>53</td>
<td>12</td>
<td>10</td>
<td>22.64%</td>
<td>18.87%</td>
</tr>
<tr>
<td>8 Kula a'o Hawai'i</td>
<td>995</td>
<td>54</td>
<td>19</td>
<td>17</td>
<td>35.19%</td>
<td>31.48%</td>
</tr>
<tr>
<td>8 Kula a'o Hawai'i</td>
<td>995</td>
<td>52</td>
<td>12</td>
<td>9</td>
<td>23.08%</td>
<td>17.31%</td>
</tr>
<tr>
<td>8 Kula a'o Hawai'i</td>
<td>995</td>
<td>22</td>
<td>21</td>
<td>21</td>
<td>41.51%</td>
<td>39.62%</td>
</tr>
</tbody>
</table>