

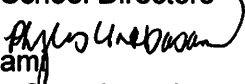


STATE OF HAWAII
DEPARTMENT OF EDUCATION
P.O. BOX 2360
HONOLULU, HAWAII 96804

OFFICE OF STRATEGY, INNOVATION AND PERFORMANCE

August 17, 2017

TO: Deputy Superintendent
Complex Area Superintendents
State Public Charter School Commission
Principals (All)
Public Charter School Directors

FROM: Phyllis Unebasam 
Acting Assistant Superintendent

SUBJECT: Accepting Applications for the Hawaii Common Core Item Authoring Training

The Hawai'i Department of Education's Assessment Section in the Office of Strategy, Innovation and Performance and in partnership with the American Institutes for Research (AIR) is offering a professional development opportunity for teachers who are interested in learning how assessment items aligned with the Hawaii Common Core standards are written. Participating educators will learn how to develop and review selected-response, constructed-response and technology-enhanced items (i.e., test questions) in English language arts/literacy and Mathematics for grades 3 through 8 and high school. AIR and the Hawai'i Department of Education content and assessment specialists will coordinate item development training, item writing certification and collaboration activities. Participants will learn how to serve as item reviewers and will provide feedback to peers throughout the process.

Who is qualified?

Qualified educators will be certified elementary, middle, or high school teachers preferably with content degrees in ELA, mathematics or a closely related field. Professionals in higher education in a related field are also invited to apply. Participants must have expertise and a deep understanding of the Hawaii Common Core Standards in the grade levels selected.

What is the commitment?

The five-day in-person training will take place on *Monday, October 9, 2017 through Friday, October 13, 2017 from 8:30 a.m. to 3:30 p.m.* at a location on Oahu to be determined. Participants must be able to serve on all training dates. Participants can then earn certification as item authors and will work, outside of regular teacher work hours, to develop items using the item templates provided by AIR and will provide comments and feedback to peers before revision and final item submission to AIR.

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This five-day training is the first phase of an ongoing project to gain a deeper understanding of assessments through the authoring and reviewing of Hawai'i items that are aligned to the Common Core Standards. Participants who attend this first phase of the project are not required to attend future phases related to this item writing project but are encouraged to do so.

What are the benefits?

Participants will receive intensive instruction on content and item/task specifications, practical training in developing assessment items, collegial discussion of assessment targets, opportunities to support the AIR activities and a certificate of participation. Substitutes will be provided for those participants who require one for the in-person training held on *Monday, October 9, 2017 through Friday, October 13, 2017 from 8:30 a.m. to 3:30 p.m.* Travel and accommodations will be provided for all neighbor island participants for the in-person training. Participants selected to attend the training will be compensated with a stipend of \$172.39 per day.

If you meet the criteria and would like to be considered for the Hawaii Common Core Item Authoring Training, please submit your application no later than Friday, September 15, 2017 using this link: <http://conta.cc/2vQaxGB>

If you have any questions, please contact Carol Anton, Assessment Section, at (808) 733-4100 or carol_anton@notes.k12.hi.us for ELA related questions and Dianne Morada, Assessment Section, at (808) 733-4100 or dianne_morada@notes.k12.hi.us for math related questions.

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