

Table 1: Questions to Guide IEP/504 Team Decision about the Need for the WORD PREDICTION State Test Accommodation for the ELA Long-Write Essays

The purpose of this table is to guide IEP/504 team discussions about student accommodation need and help generate appropriate decisions and recommendations regarding the WP state test accommodation. The completion of this table is optional.

Questions	Team Response	Evidence/ Comments
1. Is there evaluative information indicating that the student has a motor or orthopedic disability that severely limits his/her ability to type text?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
2. Does the student have a documented motor or orthopedic disability or severe learning disabilities that severely prevent him/her from recalling, processing, or expressing written language? If so, explain.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
3. Does the student always use WP during classroom assignments and/or assessments that involve a short or extended written response?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
4. Is the student able to use the WP software to select words for their essay as well as review, edit, and revise the produced work?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
5. Does the student use WP across content area(s) whenever a short or long written response is required?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
6. Is there evidence that the student’s composition improves when WP is used by the student to develop their short or extended written response?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
7. Is there an expectation that the student will need the WP accommodation when pursuing post-secondary career opportunities and/or higher education?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
8. Has the student provided input or stated a preference for using WP as a means for producing a short answer or a long-write essay in classroom assignments and assessments?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
9. Are there additional considerations for recommending the WP test accommodation for this student, specific to his/her unique disability-related needs? If so, explain.	<input type="checkbox"/> Yes <input type="checkbox"/> No	

Select the IEP/504 team recommendation below that is decided to be most appropriate for this student.

WP should be recommended for this student at the **accommodation level** with the provision of predicted singular word choices to assist students with completing *the ELA short answer or long-write essay*.

More information is needed before making this decision.

Please list the names and titles of the IEP/504 team and other persons who were part of the state test accommodation decision-making team for the student (use the back if needed).

Name	Title	Date

Follow-up on this decision-making meeting by documenting any selected state test accommodations in the student’s IEP or 504 record, which is stored in the [electronic Comprehensive Student Support System \(eCSSS\)](#). Refer to the [eCSSS Directions](#) for documenting evidence to support the need for state test accommodations.

If the IEP/504 team makes the decision to recommend the WP state test accommodation for a student, then the School Testing Coordinator (TC) should consult the “Hawaii State Test Accommodations Identification and Request Process for Test Coordinators and School Assessment Teams” document available in the [Accessibility and Accommodations](#) resources folder on the [AlohaHSAP.org](#) portal website for guidance to submit state test accommodation requests.

In addition to the documented evidence in the IEPs/504 plans and the consultations with the Exceptional Support Branch and the Office of Curriculum and Instructional Design, the Assessment Section verifies state test accommodations in accordance with the *Individuals with Disabilities Education Act* (IDEA). As stated in 34 CFR §300.160(b)(2):

The State’s guidelines must identify only those accommodations for each assessment that do not invalidate the score; and instruct IEP teams to select, for each assessment, only those accommodations that do not invalidate the score.

The Assessment Section recommends that [state test accommodation verification requests](#) be submitted one month prior to the opening of the test window. In all cases, state test accommodation requests should be submitted to the Assessment Section no later than 14 days prior to state (interim or summative) testing.

If you have any questions, please email Elaine Lee at Elaine.Lee@k12.hi.us or call the HIDOE Assessment Section at (808) 307-3636.