

Assessment News

Monday, March 7, 2022

Top News This Week

Smarter Balanced

1. Aligning Designated Supports and Accommodations in eCSSS and TIDE

Students with IEPs or 504 Plans, including English Learners (ELs) with disabilities, who need designated supports and/or accommodations for state testing must indicate them in both the electronic Comprehensive Student Support System (eCSSS) and the Test Information Distribution Engine (TIDE). The need for and use of the designated supports and accommodations should be documented [here](#) for IEPs and under the "Accommodations and Services" tab for 504 Plans. Refer to the [eCSSS Directions](#) for entering information in the eCSSS.

To set the Designated Supports noted in the eCSSS in the TIDE, authorized school staff should refer to the [TIDE User Guides](#) for more guidance. Only the Assessment Section can set verified state test accommodations in the TIDE. Refer to the [State Test Accommodations Identification and Request Process for Test Coordinators and School Assessment Teams](#) document to request verification of state test accommodations. State test accommodations are verified based on the evidence described in the [State Test Accommodation Guides](#) and the [Guidance Brief on Math Manipulatives](#).

2. Assistive Technology Manual and Braille Resources 2021-2022

The [Assistive Technology Manual](#) provides information on administering the Hawaii Smarter Balanced and other statewide assessments to students who will use assistive technologies to access their tests, including students who require the Braille accommodation. A short Braille Options Guide for Hawaii Smarter Balanced Assessments, a short Smarter Balanced Braille TAM Insert for Summative Assessments, and other braille resources can be found [here](#).

HSA-ALT

3. Request to Review Alternate Interim Assessment Pilot

The Assessment Section is requesting educators who work with HSA-Alt-identified students in Grades 5 and 6 to administer the newly developed HSA-Alternate interim assessments, now renamed Curriculum Embedded Assessment (CEA), and to provide us with feedback. We would appreciate your feedback on the assessment design and items, rubrics for scoring student responses, and other comments you would like to share, by *Friday, April 1, 2022*.

Additional materials and directions for interim test administration include [HSA-Alt Interim Teacher Resource Guides](#) (Grade 5 Interim Pilot for Students in Grades 5 and 6, SY 2021-22)

and [October 2021 HSA-Alt Interim Assessments Test Administrator Training](#). Only certified HSA-Alt Test Administrators (TA) can administer the CEA, refer to the online HSA-Alt TA certification course [here](#). If you have any questions about the CEA and/or would like to submit your feedback, please email Elaine Lee at elaine.lee@k12.hi.us.

4. HSA-Alt Test Administration Manual

The HSA-Alt Test Administration Manual (TAM) contains updated policies and procedures for this year's test, including a streamlined process for documenting accommodations. HSA-Alt Accommodations, except for the Paper/Pencil Test, can be set directly in TIDE by school test coordinators and HSA-Alt test administrators. For more information, access the HSA-Alt Test Administration Manual [here](#) or via [HSA-Alt portal](#) > HSA-Alt > Resources.

WIDA ACCESS for ELLs

5. ACCESS for ELLs Return of Test Materials

The testing window for ACCESS for ELLs and Alternate ACCESS for ELLs closes on *Wednesday, March 9, 2022*. The deadline for UPS pickup of *ALL* secure test materials for return to DRC is *Friday, March 11, 2022*. If you do not have a regularly scheduled UPS pickup, you must call UPS at 1-866-857-1501 and arrange for pickup *at least two days prior* to the day you plan to ship your materials.

If your school has completed ACCESS testing, you do not need to wait until the deadline to ship completed materials back. Returning materials upon school-wide test completion helps to ensure that the materials are returned to DRC in time for processing. Please review your paper test booklets at this time. If you need additional district/school labels (yellow), please contact your RT. If you wait until the end of your testing window, you may not receive additional labels with enough time to ship materials back to DRC by the deadline.

Educator Resources

6. Feedback Survey: Checkpoint System

The Assessment Section is gathering information on how the Checkpoint System is being utilized in our HIDOE schools and/or complex areas. Your feedback is not only much appreciated but incredibly valuable and will also be shared with Cambium so that we can continue to work with them to enhance this tool.

If you are open to sharing information on how your school and/or complex area is implementing the Checkpoint System, please complete this [survey](#) by *Friday, March 25*.

Technology

7. Help Desk Information: Who To Contact

For all instances or questions where *network and internet connectivity* is involved, please consult with your school's technology coordinator.

For assistance with the Smarter Balanced, End-of-Course Exams, HSA-Alt, and HSA Science assessments, including

- login or access information
- teacher or student rosters
- TIDE or the Centralized Reporting System (CRS)
- secure browsers
- supported operating systems,

please contact the Cambium Help Desk at (866) 648-3712 (toll free).

Assessment Section, Hawai'i State Department of Education, (808) 307-3636

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HSAP Help Desk: Phone: 1-866-648-3712 Email: HSAPHelpDesk@cambiumassessment.com