

Assessment News

Monday, January 31, 2022

Top News This Week

General Information

1. Accessing TIDE: Usernames and Passwords

In order to access TIDE, the username (for most users) is the employee ID# followed by @k12.hi.us (employeeID#@k12.hi.us). If the Gmail address does not work when a user attempts to login then the user should contact the HSA HelpDesk (1-866-648-3712 or HSAPHelpDesk@cambiumassessment.com. Test Coordinators can check the email addresses/usernames of teachers and test administrators in View and Edit Users under Preparing for Testing in TIDE.

HSA-ALT

2. Required Completion of the LCI and HIORA Before HSA-Alt Summative Testing

The Learner Characteristics Inventory (LCI) and the Hawaii Observational Rating Assessment (HIORA) are required to be completed before administering the HSA-Alt summative assessments. Test Administrators (TAs) must arrange to have the combined LCI/HIORA form completed for each student to be tested in the HSA-Alt summative assessments. The responses should be completed by the school faculty member who is most familiar with the student. *Students will not be able to complete the summative administration login process and begin content area testing until the two-part LCI and HIORA form have been completed and submitted for each content test.*

For more information about completing the LCI and HIORA, refer to Appendix A of the HSA-Alt [Test Administration Manual](#) or via alohahsap.org > HSA-Alt Assessment > Resources. After the LCI/HIORA is completed, then the TA, who has been certified (completed the [online HSA-Alt Test Administration Certification course](#)), will be able to set up the live summative test session for the student. To set up test sessions, refer to the [SY 2021-22 Guide to Navigating the Online HSA-Alt and the associated Quick Start Guide](#).

3. Accommodations for the HSA-Alt

Accommodations for the HSA-Alt do not require the submission of an HSA-Alt Accommodation Verification Form. Test Administrators (TAs) are able to set the accommodations that their students need directly in the [Test Information Distribution Engine](#) (TIDE) with one exception. The one exception is the paper/pencil test kit. The paper/pencil form setting will continue to be set by the Assessment Section in TIDE after receiving the completed [Paper/Pencil Test Kit Request Form](#) and verifying student need in the IEP.

All accommodations should continue to be documented in the students' IEPs. For the students who take the HSA-Alt, these accommodations should be listed on the *Services* page under "*Clarification of Supports and Services*" or "*Supplementary Aids and Services*." *All accommodations listed in the students' IEPs must be provided during summative testing.* If the accommodation that the student requires is not found on the list (pages 52-55) of HSA-Alt Accommodations in the [HSA-Alt Test Administration Manual](#) (HSA-Alt TAM), the school's Test Coordinator should submit the [Unique Accommodations Request Form](#) (Appendix L of the HSA-Alt TAM) at least one month prior to the opening of the test window.

WIDA

4. Test Security

ACCESS for ELLs is a secure test. It is the responsibility of test administrators and test coordinators to ensure the confidentiality and security of test items at all times. Keep test materials in locked storage when not in use and make sure every material is accounted for. Keep in mind that publicly posting, displaying, or distributing any WIDA test materials, in part or in whole, is strictly prohibited.

5. Upcoming ACCESS for ELLs Q&A Webinar

Please join WIDA and DRC to learn about monitoring test completion for the ACCESS for ELLs tests.

- [During Testing: Monitoring Completion for Test Coordinators – ACCESS Online](#)
Tuesday, February 1, 9:00 am - 10:00 am HST

More information and login details can be found in the WIDA Secure Portal on the [Webinars](#) page.

All webinars are recorded. The recordings are posted to the WIDA Secure Portal on the Webinars page within a week of the presentation.

The ACT

6. ACT Office Hours

ACT will continue hosting weekly Office Hour sessions for both test administration and accommodations at the times below. Test coordinators may join these open sessions with questions for ACT subject matter experts in test administration and accommodations.

ACT Test Administration Office Hours: [Click here to Register/Join the meeting](#)

- Wednesdays, 10:00 - 11:00 a.m. HST
- Thursdays 6:00 - 7:00 a.m. HST

Accommodations and Supports Office Hours: [Click here to join the meeting](#)

- Tuesdays 8:00 - 9:00 a.m. HST

Technology

7. Smarter Balanced Secure Browser Support

The vendor for the Smarter Balanced assessments has informed the Assessment Section that Windows 11 is now supported for the Smarter Balanced (SB) Secure Browser. The current version of the [Windows SB Secure Browser](#) may now be installed on *Windows 11* devices. At the time of this newsletter, MacOS 12 (Monterey) is still NOT supported.

Please note that while the *SB Secure Browser* is supported on Windows 11, this does not mean that ALL the different assessment secure browsers (TestNav, etc...) are supported at this time. Technology coordinators should consult the technology documentation of the vendor of the secure browser or application concerned *prior* to installation.

Assessment Section, Hawai'i State Department of Education, (808) 307-3636

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HSAP Help Desk: Phone: 1-866-648-3712 Email: HSAPHelpDesk@cambiumassessment.com