



# Assessment News

August 12, 2019

## Top News This Week

### General Information

#### 1. TIDE, ORS and AIRWays for School Year 2019-20

TIDE, ORS and AIRWays will be online for the 2019-2020 school year on *Tuesday, August 13, 2019*. All HIDOE employee logins (except Charter school user logins) will be updated to reflect the new HIDOE email format, employeeID#@[k12.hi.us](mailto:k12.hi.us). All users who had access to HSAP systems in 2018-2019 will continue to have access for the 2019-20 school year. Detailed steps will be provided next week, via email, to assist you with completing the password reset process. Please contact the HSAP Help Desk at 866-648-3712 or [hsaphelpdesk@air.org](mailto:hsaphelpdesk@air.org) with any questions.

Test coordinators or principals should verify the existing TIDE users for their school and remove any users who are no longer at their school (or in a testing role) and add any users who are new to testing roles this year.

#### 2. School Contacts List

Please update/confirm your school's test coordinator names in the [School Contacts](#) list for all assessments *as soon as possible, and no later than Monday, August 19, 2019*. An email with instructions has been sent to Principals, Directors, VPs (involved with testing), and Smarter Balanced test coordinators. The School Contacts List is on the HIDOE intranet (login required). Updating the coordinator names will ensure that the appropriate people receive the Assessment News, training memos, and other statewide testing communications in a timely fashion. If you run into any issues with adding someone to the School Contacts List, please submit a ticket to OTIS via [ServiceNow](#) (see *May 2, 2018* DOE Memo from OITS for instructions). This may occur if the person to be added is a new Department employee.

#### 3. September 2019 Hawai'i Statewide Assessment Program Training

Registration is now open for the September 2019 Hawai'i Statewide Assessment Program (HSAP) training. Please click the button on the right-hand side of the Smarter Balanced home page of [alohahsap.org](http://alohahsap.org) to access the online registration form, or click [here](#) to access the form directly. Additional information about the training, including dates and locations, can be found in the HIDOE [memo](#). The deadline to register for a session is *Friday, August 23, 2019*. Registration is on a first-come, first-served basis.

# Assessment News

August 12, 2019

## 4. Fall 2019 Accessibility and Accommodations Training for Special Education Educators

Registration is now open for the September 2019 Accessibility and Accommodations Training for Special Education (SPED) educators. Please click the button on the right-hand side of the Smarter Balanced home page of [alohahsap.org](http://alohahsap.org) to access the online registration form, or click [here](#) to access the form directly. Additional information about the training, including dates and locations, can be found in the HIDOE [memo](#). The deadline to register for a session is *Friday, September 6, 2019*. Registration is on a first-come, first-served basis.

## 5. Opt Out Guidance

The Hawai'i Department of Education does not have an official "opt-out" policy for students or parents who wish to opt out of taking the required statewide assessments. Test coordinators who receive a parent request to opt their child out of taking the required statewide assessments should direct the parents to the principal, who will communicate with the parent(s). Principals should review the [Opt Out Guidance](#) located at the Assessment Section's [Hawai'i DOE Intranet](#) site before communicating with the parent(s).

## Smarter Balanced

## 6. Accessibility Supports for Testing - Accommodations & Designated Supports

All IDEA, 504, and ELL student records must include the accommodations and designated supports that a student needs for summative testing. IEP teams will continue to determine IDEA and 504 student eligibility and enter the accommodations into the IEP record. Care coordinators for IDEA, 504, and ELL students will need to use the eCSSS record to log designated supports that their students require for summative testing. For eCSSS directions on how to enter designated supports into the student record, refer to the Accessibility and Accommodations (A&A) Resource folder at [alohahsap.org](http://alohahsap.org). For a list of the available supports, their descriptions, and recommendations for use, review the [Usability, Accessibility, and Accommodations Guidelines](#) found in the A&A Resource folder.

## 7. 2019-2020 Smarter Balanced Interim Assessments

There will be new Smarter Balanced Interim Assessments for the 2019-2020 school year including Interim Comprehensive Assessments (ICAs) for Grades 9 and 10 as well as Focused Interim Assessment Blocks (FIABs). The addition of the new assessments means that the interim assessments will not be available until mid-September, 2019. Contact Paul Dumas at [paul.dumas@k12.hi.us](mailto:paul.dumas@k12.hi.us) if you have any questions.

# Assessment News

August 12, 2019

## HSA-Alt

### **8. 2018-2019 School Assurance and Justification Forms Available**

All 2018-2019 School Assurance and Justification forms that were submitted to the State by schools with HSA-Alt participation rates of two percent or more are now available to the public upon request. Contact the Assessment Section to request access. This initiative is being undertaken as part of the *State's 1% Threshold Plan* to reduce alternate test participation to one percent or less as required by legislation.

## HSA Science

### **9. HSA Science (Bridge) Family Reports Interpretive Guide, 2018-2019**

This [Interpretive Guide](#) is intended to help parents and educators understand how to read and find information contained in the family report. The cover letter is a document schools can print and send to parents along with the family report.

### **10. Sample Science (Bridge) Family Report, 2018-2019**

This [sample score report](#) shows the student's best performance on the HSA Science (Bridge) Assessment that may have been taken two times. It also shows whether a student has reached proficiency in the different areas of science, and suggests how the family can help him or her improve in these areas.

## Technology Coordinators

### **11. Operating System Support Plan for Smarter Balanced Test Delivery System, 2019-2020**

This document describes the [plan](#) for supporting and helping schools to manage operating systems, including timelines, during the upcoming Smarter Balanced test administration and following years.

### **12. Smarter Balanced Configurations and Troubleshooting Guides 2019-2020**

Configurations, Troubleshooting, and Advanced Secure Browser Installation guides for various Operating Systems used for Smarter Balanced testing are located in the [Technology](#) folder in the Resources section on [alohahsap.org](http://alohahsap.org). These guides include instructions for configurations, troubleshooting, and advanced Secure Browser installation for supported operating systems.

# Assessment News

August 12, 2019

## 13. Quick Guide for Setting Up Smarter Balanced Online Testing Technology, 2019-2020

This [quick guide](#) outlines the four steps to setting up technology used for the administration of Smarter Balanced, Science, End of Course exams, and Interim assessments at schools.

## 14. ACCESS For ELL Online Technology Preparation, 2019-2020 (Central Office Services Device Transition)

The ACCESS For ELLs Online test management and content delivery system will transition from the Testing Site Manager (TSM) to the Central Office Service (COS) Service Device on *August 15, 2019* for the ACCESS for ELLs Online and WIDA Screener Online administrations. After *Thursday, August 15, 2019*, the TSM will no longer be supported. Technology Coordinators who have not already installed this software should consult with their school ACCESS For ELLs Test Coordinator for instructions, links to webinars, and documentation to install and configure this new software before the *August 15, 2019* deadline. The [Technology User Guide](#) and the [Tech Bulletin: TSM to COS Service Device](#) are available in the **General Information-Documents** section of WIDA AMS. These documents will provide instructions on the process of installing a COS Service Device and integrating it into an existing configuration using the COS Device Toolkit. Documentation related to the transition to COS Service Device can also be found on the [Technology Coordinators page](#) of the WIDA Secure Portal.

To help states and districts prepare for these upcoming changes, WIDA and DRC hosted a webinar geared to technology coordinators on *Thursday, August 1, 2019*. All COS-SD webinars will be recorded and added to the Webinar recordings page on the WIDA Secure Portal. Login information is located on the WIDA Q&A Webinars 2019-2020 for Technology Coordinators Schedule posted on WIDA AMS under All Applications > General Information > Documents. Please contact DRC Customer Support with any questions at [WIDA@DataRecognitionCorp.com](mailto:WIDA@DataRecognitionCorp.com) or 1-855-787-9615.

*"Develop a passion for learning. If you do, you will never cease to grow." Anthony J. D'Angelo*