



STATE OF HAWAII
DEPARTMENT OF EDUCATION

P.O. BOX 2360
HONOLULU, HAWAII 96804

OFFICE OF STRATEGY, INNOVATION AND PERFORMANCE

May 6, 2021

ATTENTION REQUIRED
June 10, 2021

TO: Deputy Superintendent
Complex Area Superintendents
Hawaii State Public Charter School Commission Executive Director
Principals (All)
Public Charter School Directors (All)

FROM: Rodney Luke *R. Luke*
Assistant Superintendent

SUBJECT: **Accepting Applications for the 2021-2022 Smarter Balanced Interim Assessments and Tools for Teachers Training**

The Office of Strategy, Innovation and Performance, in partnership with the Cambium Assessment, Inc. (CAI), is offering a two-day virtual training for classroom teachers of English language arts/literacy (ELA/L) and/or mathematics within the Hawai'i Department of Education (HIDOE). Participants will learn about the Smarter Balanced Interim Assessments, Tools for Teachers, and the Centralized Reporting System.

Interim assessments, such as the Smarter Balanced Interim Assessment Blocks (IABs), allow educators to check student progress throughout the year and provide information that can be used to support student learning. Tools for Teachers is a collection of instructional resources created and reviewed by educators that are linked to student performance on the Smarter Balanced IABs and can be incorporated into classroom instruction. Participants will gain a deeper understanding of how the Smarter Balanced Interim Assessments, Smarter Balanced Tools for Teachers, and the Centralized Reporting System can be used as tools to address the needs of students.

COMMITMENT

The training will be two days and will start at 8:30 am and end at 12:00 pm. Please note that this training will be delivered online for the school year 2021-2022. Participants will be expected to join live sessions as well as complete independent work via Google Drive. The HIDOE Assessment Section requires that participants be available online between the hours of 8:30 am and 12:00 pm on the dates listed below. Participants will be compensated with a total stipend of \$184.66 for participation in the two-day training.

Training Sessions	Grades	Dates/Times	Location
Session 1: Interim Assessment Basics	3-8 & High School	July 8, 2021 8:30 a.m. – 12:00 p.m.	Online
Session 2: Interim Assessment Reporting & Next Steps		July 9, 2021 8:30 a.m. – 12:00 p.m.	

PARTICIPANT TECHNOLOGY REQUIREMENTS

All participants will need a computer or mobile device that can be utilized for at least 4 hours a day without disruption. Each device will need to be plugged into a power source or battery pack to work throughout the day. Recommended devices include a laptop, Chromebook, MacBook, home computer, or an iPad with an attachable keyboard.

Participants will need to confirm, prior to the virtual meeting, that they have an appropriate device and an up-to-date web browser such as Chrome, Firefox, or Safari and a Google email address. Participants will be required to have a working microphone available for use with their device, and it is strongly encouraged that participants have built-in cameras on their devices.

It is suggested that participants ensure their internet connection meets the minimum requirement of 1 Mbps or better for computers, and 3G or better for mobile devices (Chromebook, iPad) prior to the training.

REGISTRATION

If you would like to be considered for the Smarter Balanced Interim Assessments and Tools for Teachers Training, please complete the online application no later than **Thursday, June 10, 2021**. A link to the online application site can be accessed through the alohahsap.org website or by the following link: <http://bit.ly/SBACInterimJuly21>.

All registrants will receive an automated confirmation email that verifies that the online registration has been successfully completed. This automated message does NOT indicate confirmation of participation. All approved registrants will receive a second confirmatory email regarding acceptance for the training with further details about the schedule and any last minute logistics. If an automated confirmation of registration email is not received within 24 hours of submission of the online registration form, contact Kathleen Hughes at CAI by email at kathleen.hughes@cambiumassessment.com.

Should you have any questions, please contact Kelsie Pualoa, Test Development Specialist, at kelsie.pualoa@k12.hi.us or Dianne Morada, Test Development Specialist, Assessment Section, at dianne.morada@k12.hi.us, (808) 307-3636.

RL:kp

c: Assessment and Accountability Branch